



**DEPARTMENT OF THE ARMY
COMPANY C, 123D AVIATION (AVIM)
BLDG # 2079 MONTGOMERY ROAD
FORT WAINWRIGHT AK 99703-8300**

APVR-WAB-AV-CO

24 March 2006

MEMORANDUM FOR Soldiers Assigned/Attached to Company C, 123d Aviation (AVIM)

SUBJECT: Policy Letter #2 (Commander's Critical Information Requirements)

1. In an effort to reduce the uncertainty on what occurrences or incidents I want to hear about immediately, the following list is provided to enumerate my CCIR. These are the incidents that I want you to inform me of regardless of the time of day that they occur. This list is not meant to be exhaustive. Your good judgement and experience should be relied upon to make the final call on whether you need to inform me immediately, or whether that phone call can wait until the next day.

2. Incidents that require my immediate notification:

- Serious injury or death of a Soldier or immediate family member
- Soldier or family member admitted to a hospital
- Suicidal gesture by a Soldier or family member
- Suspected child or spouse abuse / neglect
- Any Report of misconduct
- Loss of a sensitive item
- Alcohol or drug related incidents including DUI
- Weapons violations (including both POWs and military weapons)
- Suspected gang or extremist organization affiliation
- Cold or hot weather injuries to Soldiers or family members
- Incident involving equipment damage or personal injury
- Children born to any family in the Company
- Any incident that could prove embarrassing to the Brigade or USARAK

3. Once again, this is not an exhaustive list. Use your best judgment to make the final determination, but if you have to error, error on the side of calling early.

4. The point of contact for this memorandum is the undersigned at 353-1276.

JAMES E. TULLY
CPT, AV
Commanding